

RFID EAS

Time and Attendance Records

EMPLOYEE BADGE READERS HELP IMPROVE ACCURACY AND SAVE TIME

Organizations need efficient ways to insure accuracy of an employee's time worked. Managers need to verify attendance for the payroll department. Both processes are often very time-consuming to get right. Leveraging your employee badge system to log into an attendance system can streamline operations.

For decades, "punching the clock" was the standard method of confirming and quantifying employee attendance. The process requires hours of manual entries making it difficult for managers to accurately monitor or confirm actual hours worked. In fact, according to a survey conducted by Kessler¹, 30% of employees have admitted to falsely stating time worked; either logging in earlier or late, or having someone else punch a clock. So how can organizations improve the accuracy of their time and attendance systems?

Quickly Record Attendance:
Employees simply wave a badge over a pcProx® Plus badge reader upon arrival and departure

Do you have multiple employee entrances, or locations where employees need to punch a time clock? Now, badge readers used with employee badge systems can simplify operations. Organizations can set up workstations at key access areas with

attendance software, attach badge readers and with a simple wave of a badge critical information can be recorded such as clock-in, clock-out times. It is very easy to use, improves accuracy and saves time.

Reduce Issues Reconciling Payroll:
Record accurate time and automatically populate payroll systems

Whether it is a manual paper-based timesheet or time-tracking software the process is still time-consuming, error-prone and requires the intervention of the payroll department to reconcile the data. The entire process can take an enormous number of hours each week and cost many thousands of dollars per year. Badge readers allow the employee's existing payroll ID number to be securely written to his or her ID badge, identifying and matching the employee to the payroll system. With attendance software and a simple wave of the badge, the process simplifies the task of submitting an electronic time-sheet to payroll, automates time and attendance and ensures that employees are paid properly.

Verify Training Attendance:
Simplify compliance documentation

Employee training is an essential part of an organization's operations. It is often a critical component to maintaining accurate records to meet regulation and government compliance records. Now it is easier than ever to keep track by using an employee's badge system. When arriving for a training session, attendees wave their badge on the reader as they enter the room. Connected to a laptop or mobile device, the reader captures the attendee's ID number and uploads or stores it along with the session information. After the session, staff can establish an Internet connection and upload that data to the attendance software by simply selecting a prompt.



RF IDEas Readers

SIMPLIFY EMPLOYEE TIME MANAGEMENT, IMPROVE REPORTING ACCURACY AND BETTER CONTROL PAYROLL OPERATIONS

Easily integrate with your time and attendance systems and RF IDEas pcProx® family of card readers which support virtually every proximity and contactless smart card on the market. Improve the capture of employee's time worked, transfer information to payroll and record training attendance using badge readers.

Flexible Design – Leverage 125 kHz and/or 13.56 MHz employee ID badge systems for time and attendance.

Error Free Identification – Minimize errors found with manual or log-on systems, improving accuracy.

Easy to Use – Make it easy for employees to correctly record time worked and automatically transfer the information to payroll.

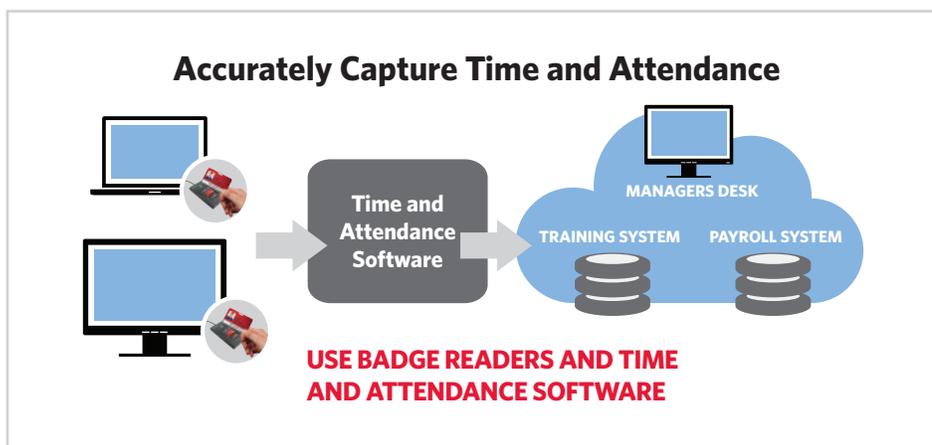
For more information on how RF IDEas can help you improve accuracy and streamline operations, visit

www.RFIDEas.com

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1 <https://investigation.com/2013/04/26/employee-theft-longer-now-much/>